

URVASHI RAMCHANDANI

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PROFESSIONAL SUMMARY

MBA candidate specializing in **Business Intelligence** with experience in data analysis, visualization, and process management. Skilled in Tableau, Power BI, SQL, and Advanced Excel for business analytics and decision support. Professional background in international education consulting and immigration processes, managing **400+ candidate** communications and application workflows.

INTERNSHIP EXPERIENCE

Aktiv Software Pvt Ltd

ERP Business Analyst Intern | May 2026 - July 2026 | Ahmedabad

- Gained practical exposure to Odoo ERP and analyzed cross-functional business workflows across modules.
- Translated business requirements into functional requirements, user stories, process documentation, and workflow diagrams for simulated client scenarios.
- Prepared test cases and supported functional testing/validation by evaluating system functionality against defined business requirements.
- Applied business analysis and process optimization concepts to case studies, strengthening analytical, problem-solving, and stakeholder communication skills.

PROFESSIONAL EXPERIENCE

Edugo Abroad Pvt Ltd

Student Visa Counsellor | May 2025 – Aug 2025 | Ahmedabad

- Analyzed student profiles (academic, financial, career goals) to recommend data-driven study abroad options aligned with eligibility criteria.
- Interpreted admission and visa requirements to streamline application workflows and reduce documentation errors.
- Conducted structured consultations to identify client needs and improve decision-making clarity.
- Tracked and managed end-to-end application pipeline for **6 students**, ensuring timely processing and successful enrollments.
- Generated leads and insights through participation in career fairs, supporting business development efforts.

JGS Immigration

Job Consultant and Process Executive | Jun 2024 – Apr 2025 | Ahmedabad

- Analyzed candidate data and job requirements to align profiles with suitable international opportunities.
- Managed end-to-end application workflows, ensuring **compliance** with UK immigration regulations and reducing errors.
- Optimized documentation and tracking processes using Excel, improving data organization and accessibility for **400+ candidates**.
- Coordinated with cross-functional UK teams to streamline case handling and ensure timely application processing.
- Generated insights from application trends and candidate interactions to support **process improvements** and decision-making.

PROJECTS

Nykaa Retail Analytics Dashboard: Sales, Returns & Customer Insights | Power BI | March, 2026

- Developed an interactive Power BI dashboard using Nykaa retail data to analyze sales performance, returns, and customer behavior, incorporating KPIs across products and regions.
- Delivered actionable insights on peak sales trends, return drivers, and customer demographics, enabling data-driven strategies for marketing, inventory optimization, and customer retention.

Superstore Profitability Analysis Dashboard | Tableau | December, 2026

- Developed an interactive dashboard analyzing sales, discount, and profit trends, identifying loss generating product categories
- Visualized category and regional performance data, supporting data driven pricing and sales strategy insights

Financial Literacy Research Study | February, 2024

- Conducted research on the relationship between financial literacy and women's financial planning, analyzing survey data to identify financial decision patterns

EDUCATION

Sr No	Course Name	College Name	Time Period	Result
1	MBA - Business Intelligence	Department of Business Intelligence - BK School of Professional and Management Studies	Aug 2025 - Present	Pursuing
2	BBA - Banking and Financial Services	Faculty of Business Administration - GLS University	June 2021 - May 2024	CGPA - 7.70

CO-CURRICULAR ACTIVITIES

- **Core Member** of Mosaic 3.0 - Intercollege Fest
- **Promotions Head** of Mosaic 3.0 - Intercollege Fest
- **Coordinated Brand Tank** Event in Mosaic 3.0 - Intercollege Fest
- **Marketing Head** Of Cultural Committee
- Serving as an **Active Member** of NSS Unit

CERTIFICATES

- SQL Fundamentals Track - DataCamp ~ August, 2026
- Introduction to Python - DataCamp ~ July, 2026
- Understanding Machine Learning- DataCamp ~ June, 2026
- Introduction to Python - DataCamp ~ March, 2026
- Data Analytics Job Simulation - Forage ~ October, 2025

SKILLS

Technical Skills
Tableau | Power BI | SQL | Advanced Excel | Python (Beginner) | SPSS | Databricks (Beginner)

Soft Skills
Leadership | Team Collaboration | Negotiation Skills | Stakeholder Communication

DECLARATION

I hereby declare that all the above information given by me is true to the best of my knowledge, and if anything is false then I would personally be liable.